



## Sample Acceptance Policy

All samples received by Green Country Testing, Inc., shall be in conformance to all regulations for compliance testing. For those samples that do not meet the requirements outlined in the NELAC Standards or appropriate state or federal EPA programs, GCT, Inc. will either decline to accept the samples or will qualify the analysis in the final report. This includes full documentation on the sample labels, chain of custody, correct containers, preservatives, hold times, and adequate sample volume.

### **Hazardous Samples**

GCT, Inc. is set up to handle trace level contaminants. These routine procedures may not be adequate for potentially dangerous contaminants. If a hazardous contaminant is known or suspected to be present at a hazardous level, the laboratory **MUST** be notified at the time of log-in and any MSDS reports should be attached. This is for the safety of laboratory personnel and equipment. Failure to do this may result for additional charges for contamination clean up and damage to instruments. GCT, Inc. reserves the right to reject any samples that it believes may pose a health risk to laboratory personnel. GCT, Inc. also reserves the right to return any sample after analysis for the client's disposal.

### **Payment**

GCT, Inc. operates on a NET 30 payment time frame. Invoices past due may be charged at a rate of 1.5% interest per month. Invoices charged to a credit card may be charged an additional 3% to cover credit card fees.

**Signature**

**Name**

**Date**

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**Client / Address**
